**Peer Review Process for Conference Proceedings**

The peer review process is a critical component of conference proceedings to ensure the quality and credibility of the presented work. The following steps outline an effective peer review process:

**1. Submission of Manuscripts**

Authors submit their manuscripts through an online submission system or email along with **plagiarism report (<10% similarity index).**

Each submission must adhere to the conference’s formatting guidelines and ethical standards.

**2. Initial Screening by Editorial Committee**

**Objective:** Ensure the manuscript aligns with the conference's scope and thematic areas.

**Checks Conducted:**

Adherence to submission guidelines (format, word count, etc.).

Assessment for plagiarism using appropriate software.

Relevance to the conference theme and originality.

**3. Assignment of Reviewers**

**Reviewer Selection:** Based on expertise, reviewers are chosen from the conference's reviewer panel, ensuring no conflict of interest.

**Double-blind Peer Review:** Both authors and reviewers remain anonymous to maintain impartiality.

**4. Review Process**

**Timeline:** Reviewers are given a fixed timeline (e.g., 2-3 weeks) to complete the review.

**Evaluation Criteria:**

Originality of the research.

Clarity and coherence of the manuscript.

Methodological soundness and validity.

* + Contribution to the field and practical implications.
	+ Adherence to ethical standards.
	+ Quality of data presentation and analysis.
	+ Relevance of references cited.

**Feedback:** Detailed, constructive comments are provided, including suggestions for improvement.

**5. Review Outcomes**

The reviewers provide one of the following recommendations:

* 1. **Accept:** No or minor revisions needed.
	2. **Accept with Minor Revisions:** Requires minor edits before publication.
	3. **Major Revisions:** Requires significant changes; resubmission for further review.
	4. **Reject:** Does not meet the standards for publication.

**6. Communication of Decision**

The editorial committee consolidates reviewers’ comments and makes the final decision.

Authors are informed of the decision along with reviewers’ feedback.

If revisions are required, a clear deadline is provided for resubmission.

**7. Final Approval and Pre-publication**

After approval, manuscripts undergo final formatting and proofreading.

Authors review the final version for accuracy before publication.

**8. Publication in Proceedings**

Accepted papers are published in the official conference proceedings.

Proceedings may be indexed in recognized databases to ensure visibility and impact.

**9. Continuous Feedback for Process Improvement**

Collect feedback from reviewers and authors to refine the peer review process for future conferences.

This process ensures the rigor, integrity, and academic value of the conference proceedings while fostering a culture of constructive criticism and collaboration.